

HALVERGATE PARISH COUNCIL

Minutes of a meeting of Halvergate Parish Council held in the Pavilion at the QEII Playing Field on Wednesday 5th March 2024 at 6pm

Present: Cllrs James (Chair), More (Vice Chair), Reader, Collins, S. Hannant, Frosdick and C. Hannant

In attendance: Philip Stone (Parish Clerk) District Cllr Nurden, 1 member of the public

AGENDA

The Chair to welcome, members of the public, Borough and County Councilor's

1. To receive apologies for absence.

None.

2. To receive declarations of interest on matters on the agenda.

- a) Cllr S Hannant non pecuniary interest item 9 sale of Village Hall relation of Cllrs wife has viewed the property as a potential buyer. Request to clerk for dispensation to discuss and vote on the agenda item. Request granted by clerk as Cllr's interest none pecuniary.
- b) Cllr More non pecuniary interest item 9 sale of Village Hall, wife is a member on the PCC. Request to clerk for dispensation to discuss and vote on the agenda item. Request granted as non-pecuniary interest to Cllr.
- c) Cllr Collin non pecuniary interest item 9 sale of Village Hall, wife is a member on the PCC. Request to clerk for dispensation to discuss and vote on the agenda item. Request granted as non-pecuniary interest to Cllr.
- d) Cllr Reader pecuniary interest item 9 sale of Village Hall, is a member on the PCC. Request to clerk for dispensation to discuss and vote on the agenda item. Request refused as although Cllr has non pecuniary interest the organisation the PCC could benefit financially from any decision made on agenda item 9, request for dispensation refused. Cllr Reader not to partake in discussion or vote on item 9 and to leave the room when the item is discussed.

3. To adjourn the Meeting to allow for:

a. Public Participation Forum:

None in attendance.

b. District Councillor Report Grant Nurden (5minutes).

- 1. Report received in respect of the current known process for Norfolk Devolution.
- 2. Availability of funding for VE and VJ day.

4. To approve the Minutes of the last Parish Council Meeting of 22nd January 2025.

Proposed to approve, seconded, unanimously resolved.

5. Clerk report matters to note:

- a. Asset of Community Value - The Red Lion Public House.
Confirmed application submitted and further clarification being given in respect of request for further information.
- b. Probation Service work in the Parish.
Considerable works being done at the playing field assisting the community. Council request clerk to send letter of thanks to the probation service.
- c. Resignation of Cllr Reader as Burial Ground Officer. Noted.

6. Cluster Meeting to note report from Cllr Collins.
Noted.

7. Items for Discussion and or Resolution

- a. Devolution Consultation (Cllr James)
Not discussed as covered by Cllr Nurden in his report
- b. Appointment of internal Auditor Brenda Hoskins.
Proposed, seconded, unanimously resolved cost £160
- c. Yearly asset assessment. Clerk undertaking with Cllr More Friday 7.03.25
- d. To ratify decision to pay for defibrillator battery £160. Proposed, seconded, unanimously resolved.
- e. Approval of Vexatious Policy.
Proposed to approve subject to slight Cllr recommended amendments to aid clarity.
- f. Appointment of Burial Ground Officer.
Proposed, Cllr S Hannant, seconded, unanimously resolved.
- g. Traffic procedures for Remembrance Sunday.
Discussed at length, resolved to continue system of road closures and improve the visibility and manning of closure points.
- h. Commemoration of VE & VJ day.
Agreed insufficient time or availability of venue to allow for celebrations to be arranged. Proposed no formal commemoration event by the Parish Council seconded, unanimously resolved. Suggested an appropriate church service could be relevant.
- i. Approval of monthly payment sheet.
Proposed to approve, seconded, unanimously resolved.

26.02.25 RECONCILED BALANCE	CHEQ NU	£19,669.69
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PAYMENTS YET TO CLEAR

NORFOLK PENSION FUND JAN	1006	£158.28
PHILIP STONE CLERK SALARY FEBUARY	1007	£420.02
CLERK PENSION	1009	£158.20
HMRC	1010	£104.80
WFH ALLOWANCE	1011	£44.00

PAYMENTS TO MAKE MARCH

CLERK SALARY MARCH	1013	£420.02
NORFOLK PENSION FUND	1014	£158.20
HMRC	1015	£104.80
WFH & INTERNET ALLOWANCE	1016	£44.00
EON NEXT	1017	£35.00

TOTAL PAYMENTS	£1,647.32
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Representation received from the potential labour County Cllr Emma Covington introducing herself as the local labour candidate.

8. **To RESOLVE under the Public Bodies (Admission to Meetings) Act 1960 that the press and public be excluded** during the discussion of the following items due to their confidential nature. Proposed to exclude, seconded, unanimously resolved.

To receive updates and to discuss and resolve any issues relating to:

Village Hall Sale.

Clerk confirmed 3 separate parties had shown potential interest subject to either planning or removal of the restrictive covenant as to use.

Potential Trod.

Clerk still attempting to arrange a date with highways for formal inspection of proposed sites. Once date notified, it will be circulated so Cllrs can attend.

Deed of Release. (Cllr Reader left the meeting)

Request from PCC to meet their costs for obtaining a marketing survey of the Village Hall in the sum of £1,400.

Considerable debate in respect of responsibility for costs resulting in three proposals:

1. Cllr S Hannant, proposal to not meet the request for costs, not seconded, proposal failed.
2. Cllr Hannant, proposal to meet the request but to deduct any such sum granted from any future grant to the PCC, not seconded, proposal failed.
3. Cllr C Hannant, proposal to meet half the sum requested as long as the deed of release is completed within the next 28 days. Seconded, unanimously resolved. Clerk to communicate decision to PCC as soon as possible.

Philip Stone (Parish Clerk)

Issued 07.03.2025

