

HALVERGATE PARISH COUNCIL

You are hereby summoned to attend a meeting of Halvergate Parish Council in the Pavilion at the QEII Playing Field Wednesday 13th November 2024 at 6pm

Members of the public and the press are welcome to attend. Should you wish to ask a question or highlight an issue or comment on anything on the agenda please contact the clerk at pcclerk.halvergate@gmail.com

AGENDA

The Chair to welcome, members of the public, Borough and County Councillor's

1. **To receive apologies for absence.**
2. **To receive declarations of interest on matters on the agenda.**
3. **To adjourn the Meeting to allow for:**
 - a. **Public Participation Forum:** An opportunity for the public to address the council 10 minutes (any one speaker 3 minutes).
 - b. **District Councillor Report** Grant Nurden (5minutes).
4. **To approve the Minutes of the last Parish Council Meeting of 2nd October 2024.**
5. **Clerk report matters to note and arising from previous minutes**
 - a. Parochial church council informed Village Hall kettle and folding oblong tables, ready for collection.
 - b. Public liability insurance & restorative justice.
 - c. To note update in respect of Branch Road from highways.
6. **Report Cllr Hannant burial ground works.**
7. **Items for Discussion and or Resolution**
 - a. To agree number of cuts for burial ground.
 - b. Approval of monthly payment sheet.
 - c. To note external auditors report.
 - d. To consider correspondence from NALCS president and the possibility of NALC ceasing to exist or not providing appropriate level of support. To appoint clerk to act on council's behalf.
 - e. To consider Norfolk Parish Training Support as an alternative provider of Local Authority Support premium 1% of precept.
 - f. To consider defibrillator need in Tunstall.
 - g. To consider approval of draft budget.
 - h. To consider procedure for carrying out manual work as a councillor on behalf of council. (Risk management).
 - i. To agree action to be taken in respect of trees and hedges around the village.
 - j. To consider and approve as appropriate policies for Planning, Equality & Diversity, Complaints, Grants and Remembrance Sunday Bad Weather.
 - k. Parishioner correspondence.
 - l. To consider if Decembers meeting is required.
8. **To RESOLVE under the Public Bodies (Admission to Meetings) Act 1960 that the press and public be excluded** during the discussion of the following items due to their confidential nature.
 - a. To receive marketing update and decide on appropriate further action in respect of the proposed sale of the Village Hall.
 - b. To consider yearly performance of clerk and to note national pay award. Current salary scale SCP18 £15.21 pay award 2.5 rise plus yearly range increment to £16.10 SCP19.

Philip Stone (Parish Clerk)

Issued 07.11.2024

