

HALVERGATE PARISH COUNCIL

**Minutes of a meeting held at the Village Hall Moulton Road Norwich NR13 3PH
on Wednesday 5th April 2023 at 7pm**

PRESENT: Cllrs Reader (Chair) C, Hannant, S, Hannant, Carter, James

IN ATTENDANCE: District Councillor Nurden, 3 members of the public (including 2 representatives of Saffron Housing)

AGENDA

The Chair to welcome, members of the public, District Councillor and representatives from Saffron Housing

1. Apologies for absence received and accepted for Cllrs More and Mallett

2. To receive declarations of interest on matters on the agenda

3. To adjourn the Meeting to allow for:

Agenda item 6) Presentation from Saffron Housing received in respect of potential rural exemption scheme which would allow for the development of 15 houses if approved in the form of a mix of affordable rent and shared ownership, questions taken from Councillors the clerk and a member of the public. Saffron will provide further information to the clerk for circulation including level of rents applicable to 1,2 and 3 bed units.

3.1 Public Participation Forum :

(A) Concern raised in respect of current location of the Sam 2 camera on Branch road and the ability to download the information from it.

(B) Number of unapproved signs on Branch Road Clerk asked to deal with the question of possible removal.

(C) The appearance of large pot holes and the correct way of reporting them (Clerk confirmed by way of photo and online form to the County Council)

3.2 County Councillors Report (Not in attendance, none revoiced)

It was noted that work to Marsh Road and Wickhampton Road had been carried out.

3.3 District Councillors Report received

4. Proposed, seconded and unanimously resolved to approve the Minutes of the Meeting of 20th February 2023 subject to correction of the spelling of Monday

Matters arising from the Minutes

Update re new war memorial received from Cllr Reader

5. April 2023 PAYMENT LIST (REVISED LIST PRESENTED BY THE CLERK)

APRIL PAYMENTS & RECEIPTS					
NICK HINDLE STONEMASONS LTD	REMAINING 50% WAR MEMORIAL	823	£2,907.60	£2,326.08	£581.52
NICK HINDLE STONEMASONS LTD	CONCRETE BASE	825	£952.80	£794.00	£158.80
NICK HINDLE STONEMASONS LTD	RESTORATION OF EXISTING MEMORIAL	826	£621.00	£496.80	£124.20
NALC	MEMBERSHIP FEE	827	£178.37	£143.12	£35.25
NALC	WEBSITE FEE	830	£70.00	£70.00	
HALVERGATE PLAYING FIELD ASSOCIATION	GRANT CORONATION CELEBRATIONS	831	£400.00	£400.00	
HALVERGATE PLAYING FIELD ASSOCIATION	GRANT CORONATION ANNUAL MAINTENANCE	832	£300.00	£300.00	
HELEN UTTING	DEFIB PADS	833	£154.00	£128.54	£25.71
IGHS SERVICES LTD	BURIAL GROUND GROUND LEVELLING	834	£240.00	£200.00	£40.00
NALC	CLERK ACCOUNTS TRAINING	835	£72.00	£60.00	£12.00
CLERK SALARY 13.06 PER HOUR X8 PER WEEK X 5 MONTHS	£5,447.88 IS £453.99 X 5 MONTHS	836	£2,269.95		
CLERK	NORFOLK PENSION SCHEME 23% CONTRIBUTION	837	£522.10		
TOM CARTER	LIGHT BUYLBS VILLAGE HALL	838	£6.60		
MA ROPER & SONS	HEDGE CUTTING GRAVEYARD	839	£147.60	£123.00	£24.60
	Total		£8,842.02	£5,041.54	£1,002.08
LLOYDS CURRENT AC BALANCE	BALANCE AS AT 4.05.2023		£13,314.72		
	VILLAGE HALL TRANSFERRED BALANCE		£11,936.01		
			£25,250.73		
	LESS APRIL PAYMENTS		£8,842.02		
	CURRENT BALANCE		£16,408.71		

Proposed, seconded and unanimously approved.

5. Items for Discussion:

Report from Saffron Housing (dealt with under item 3)

7. To receive items for next Agenda and items of interest

Request from Halvergate Playing-field for contribution from S106 monies to contribute towards the cost of a new piece of play equipment. As the item had not been raised as a formal Agenda item clerk agreed with consent of the Chair to call an extra ordinary meeting as soon as possible allowing for statutory notice to be served of the meeting.

8. To confirm date and time of next Parish Council Meeting.

25th May 2023

Philip Stone (Parish Clerk)