

HALVERGATE PARISH COUNCIL

Minutes of a meeting of Halvergate Parish Council held in the Pavilion at the QEII Playing Field on Wednesday 17th April 2024 at 6pm

Present: Cllrs James (Chair) S Hannant, C Hannant, Frosdick, More (Vice Chair) & Frosdick

In Attendance: P Stone (clerk) District Cllr Nurden

12 members of the public

AGENDA

The Chair welcomed, members of the public and District Councilor Nurden

1. To receive apologies for absence.

None

2. To receive declarations of interest on matters on the agenda.

None

3. To adjourn the Meeting to allow for:

- a. Public Participation Forum:** An opportunity for the public to address the council
10 minutes.

The public raised concerns with respect of planning application item 6G 1 emphasising its non-compliance with the legal requirements for permitted development for change of use from agricultural to residential under class Q, in particular highlighting concern for meeting the required legislation and prior approval.

Legislation

1. Part I, located in a conservation area.
2. Structural survey was only undertaken on one building highlighting major structural works to a gable end needs rebuilding and such works are over and above reasonable works to enable conversion.
3. No biodiversity ecological baseline study considering birds, bats or habitat.
4. Paragraph x of permitted development states curtilage can only be twice the size of the development, plan provided and the boundary shown requires clarification as to compliance.
5. None compliance with the NDSS National space standards for 2 bed dwelling of 61 sq meters proposed dwellings show 54 and 58.

Prior Approval

1. Appearance, re-use of inappropriate asbestos sheets to the roof.
2. No contamination report undertaken

Concern raised in respect of the width of the road to service the properties.

Acknowledgement and thanks given for the road surface works that have recently been completed. Question raised of what will be done to the surfaces for Marsh and squires road. Clerk to raise with Norfolk County Council to ascertain if they could be put into the schedule for surfacing.

b. County Councillor Report Lana Hemsall (5 minutes).

Not in attendance no written report received

c. District Councillor Report Grant Nurden (5 minutes).

Verbal report received in respect of brown bins, availability of free compost, and confirmation of adoption of the Norwich local plan.

Cllr Nurden qualified his role in dealing with planning applications in his area and his ability to call

such applications into the planning committee.

4. To approve the Minutes of the last Parish Council Meeting of 6th March 2024

Proposed to accept, seconded, unanimously resolved.

5. Clerk report matters to note and arising from previous minutes

Including:

a. Highway works.

Confirmed parish scheduled works completed. The clerk asked to confirm the council's thanks to Norfolk County Council for the work undertaken.

b. Burial ground completion of works

Drainage works completed and the effectiveness of the drainage is being monitored.

c. King Charles photo.

Official Local Authority photo of the King received.

d. Burial ground grass cutting.

Cutting has commenced and feedback from parishioners and Cllrs is that it is being done to a high standard.

e. Community Bio Diversity Awards

Application form received so application can be made to recognise the works carried out at the burial ground.

6. Items for Discussion and or Resolution

a. Village Gateways (Cllr Frosdick) (written report already received by council)

Verbal report and recommendation received in respect of a gateway in and one out of the village, concern for cost and precept implications raised by Cllrs, agreed to park the question of gateways until the clerk can source appropriate funding either match or full to minimise the potential costs. Cllr Frosdick thanked for his hard work and input.

b. Grounds maintenance contribution playing field £300 (Cllr C Hannant)

Request received for a contribution towards the external upkeep and maintenance at the playing-field, proposed to contribute £300 towards, seconded, unanimously resolved.

c. Halvergate Day/ Hare Fest (Cllr James)

Following the success of the Coronation celebrations planning is taken place in an attempt to create a day at which parishioners can come together and celebrate Halvergate, discussions and arrangements are ongoing with the Pavillion Committee to enable an event to take place on the August Bank holiday weekend. Update report to be given at the next council meeting.

d. Village Hall (Update Cllr James)

Proposed to move to the end of the Agenda and to be discussed confidentially, seconded, unanimously resolved.

e. King Charles's official photo.

Proposed to ask the Playing field committee to hang the picture on behalf of the council in the Pavillion, seconded, unanimously resolved.

f. Co-option position of councillor.

Proposed to move to the end of the Agenda and to be discussed confidentially, seconded, unanimously resolved.

g. Planning

1. Our ref 2024/1107

12 April 2024

Proposal: Notification for Prior Approval for a proposed change of use and associated

building works of an agricultural building to 2 dwellinghouses (QA and QB)
Location: Agricultural Building West Of Crowes Farm Chapel Road Halvergate Norfolk
Applicant: Mr Nick Crane
Application Type: Prior Notification - Agricultural to Residential

Proposed to object, seconded, 5 in favour one no comment. Clerk to prepare formal objection based on non-compliance with the class Q legislation for permitted development rights, taking into account in the objection the points raised by members of the public in the public session.

2. 2024/0873

Applicant: Mr Mike Edwards

Location: The Laurels Marsh Road Halvergate Norfolk NR13 3QB

Proposal:

Side extension. Erection of single garage. Two-storey workshop/garage and driveway with turning area

CLRs unable to access the appropriate plans online, clerk to liaise with CLRs by email and if necessary paper copies so an informed decision can be given.

7. Finance

Approval of monthly payment sheet.

Proposed to approve, seconded, unanimously resolved.

To consider excluding the public under the Public Bodies (Admissions to Meetings) Act 1960, to exclude the public due to the confidential nature of the item to be discussed.

Proposed, seconded, unanimously resolved.

6.d Village Hall (Update Cllr James)

Valuations to hand in respect of potential sale values discussed. Proposed to refer back to the PCC with a suggested split of the net proceeds between the parish council and the pcc, 70% Parish council and 30% PCC seconded, 3 in favour 2 against motion carried.

6.F Co-option position of councillor

One applicant received, discussed and considered, proposed to accept, seconded, 5 in favour one against motion carried applicant accepted to the position of councillor.

Philip Stone (Parish Clerk)

Issued 19.04.2024

