

HALVERGATE PARISH COUNCIL

Minutes of the Meeting of Halvergate Parish Council Meeting held on Wednesday 16th June 2021,
7.00 pm at Halvergate Village Hall.

Present:	Charles Reader	Chairman
	Stuart Hannant	
	Tom Carter	
	Carol Hannant	
	Jessica Jennings	Clerk
	Lana Hemsall	County Councillor
	Grant Nurden	District Councillor

Plus 1 Parishioner

1. To Consider Apologies for Absence:

Michael Mallett, Robert More, Carol Simpson

2. To Receive Declarations of Interest on the Agenda:

None

3. To Adjourn the Meeting to allow Public Participation:

Mr C. Reader adjourned the meeting to allow the following Public Participation:

3.1 Lana Hemsall, County Councillor

- There are new administrators at NCC
- Since the Election there have been 2 meetings – the AGM and an Extraordinary AGM, about the Western road Link which is causing concern due to the environmental impact it will have. It has been called in to be considered at the Scrutiny Committee.
- Lana is the Chairman of the Environment Committee.
- Highways and County Farm issues have been raised with her.
- With the budget available to her, Lana is keen to support sustainable transport and environmental things.

3.2 Grant Nurden, District Councillor

- Broadland DC had its AGM on 27th May where a new Chairman was elected (Roger Foulger) and also Vice Chairman (John Fisher).
- The new, joint, website for Broadland / South Norfolk went live on the 2nd January, which contains a lot of very useful information for local residents, including dates for the bin collections. Residents can register an account with the Council and the information on the account is directly applicable to residents' addresses such as the bin dates.
- Meetings held can be followed on line on You-Tube by the public if they are interested.

3.3 Philip Williamson, Parishioner

- He raised his concerns over how few members of the Parish attended the Parish Council meetings and commented that he did not think the dates were given out far enough in advance.
- Councillors explained that it was not possible to plan meeting dates in advance (i.e. throughout the year) due to the nature of various Councillors' jobs.
- The Clerk acknowledged that the Website and Facebook page hadn't been updated as regularly as it should, due to various issues, but will ensure dates are put on there well in advance of meetings.

4. To Approve the Minutes of the last Parish Council Meeting:

Resolved to accept the Minutes of May 5th as a true account

4.1 Matters Arising from the Minutes:

None

4.2 Clerk's Report:

The Clerk reported:

- Sent another e-mail (14/6) to the Senior Heritage and Design Officer at SNC to see if there was any more information about the programme of works at Stone Cottage. Waiting for response.
- Potholes on Staithe Road, Tunstall and Low Farm Road, Tunstall have been repaired.
- Broken name sign at Oaklands Close has now been repaired.
- All Audit paperwork complete. Once signed by Charles, will upload to Website.
- Royal British Legion, call for volunteers for door-to-door collections for Remembrance Sunday, plus general news, put on Website and Facebook for information.
- Section 106 Money – BDC have sent the Annual Update of Section 106 money held by them, which is £1,516.24. They asked if it will still be put towards a picnic area at the Playing Field. Carol Hannant to update the meeting as per Agenda.

5. Correspondence of Note:

Police – Public Engagement Tour Community Engagement and Police Visibility – will be at Halvergate Village Hall Car Park on July 28 th at 1.00pm.	Forwarded to Councillors for information.
Local Member Fund Budget Details of the Fund Budget that is available from NCC via County Councillor (Lana Hemsall) and what it can be spent on.	Forwarded to Councillors for information and discussion at meeting.
Section 106 Money – Annual Update of Contributions	As per Clerk's Report

6. Finance:

Balance as at 30.04.21

£19,342.22

Payments:

Jessica Jennings	Zoom Licence Fee (May)	£ 7.20 (Standing Order)
Zurich Insurance	Insurance Renewal	£ 575.41 (BankTransfer)
Jessica Jennings	Clerk's Fees (April/May)	£ 775.80
Jessica Jennings	Clerk's Expenses	£ 82.80
Jessica Jennings	Zoom Licence Fee (June)	£ 7.20 (Standing Order)
Mr C. Debbage	Churchyard Grass Cutting	£ 500.00
ICO	Annual Fee	£ 35.00

Total: £1,983.41

Credits:

(Broadland District Council Precept - paid 30th April £ 5,914.93)

Balance as at 25.06.21

£17,358.81

Outstanding Payments:

Jessica Jennings	Clerk's Fees (June/July)	£ 775.80
Halvergate Village Hall	Hire for Meeting (June & July)	£ 20.00

Projected Balance:

£16,563.01

7. Planning Applications:

Received since last meeting:

20211012 – *Erection of 1 Holiday Cabin, Rookery Lakes, Tunstall Road, Halvergate, NR13 3PN*

No objections from Parish Council, Clerk replied to BDC accordingly.

8. Items for Discussion:

8.1 Local Member Fund Budget

- Councillors had been asked to consider how money from the County Councillor's Fund Budget could benefit Halvergate / Tunstall and to put forward suggestions.
- The area between Dawdy's Court to the Playing Field was put forward, with the fact that there is 3.5 feet of tarmac under the encroaching scrub and soil.
- If this was cut back and scraped out properly, then a safe footpath could be put in its place. Kerbing would also be needed.
- There is £10,000 in Lana's budget. Highways work would need to be checked with Paul Sellick at Highways.
- The Wickhampton Road situation was explained to Lana. Clerk still waiting to get copies of old Gritting maps which show wider width measurements of the road.
- It was agreed that the Clerk should ask Highways to meet with the PC at Wickhampton Road and discuss it.
- It was also suggested that the fund could be used to contribute towards more visual signage for Branch Road to stop (prohibited) heavy vehicles from using it. Areas suggested were in the village before they get to the road and also along the Acle Straight before the turning (as if already turned in, it would be too late).
- These items to go on future Agenda for further discussion.

8.2 Section 106

- Carol Hannant confirmed to the meeting that the Playing Field are still hoping to go ahead with putting in a picnic area but with the impact from Covid, nothing further has yet happened.
- Clerk to let BDC know that it is still in the pipeline.

9 Items for Next Agenda / Items of Interest:

- **Plaque for American Airmen** – Charles has got the information about the airmen (received from Ursula Brewer) and the 3 planes lost over the Halvergate Marshes.
- Charles is currently putting together the text for a plaque to bring to a future meeting. It was agreed that the plaque would need to be a reasonable size in order to get all 16 names of those who airmen who died, and would need to have all 3 flags represented (USA, UK and Canada).
- The plaque itself should be made from either stone or bronze. Clerk to approach Abbey Memorials in Beighton for ideas of price.
- It was suggested that a dignified official unveiling of it be done, to which a representative of the airforce could be invited.
- Should consider asking the Towlands Trust for funding towards it.
- Would like to aim to unveil it by Remembrance Sunday.
- **Book of Condolence** – as so few parishioners signed the Book of Condolence for Prince Philip it was questioned whether there should be one in the event of the Queen dying. Councillors felt strongly that there should be one, as it was felt that Covid affected the numbers signing it and, also, that the Queen's death would bring a lot more parishioners out to sign it.
- **Churchyard / Burial Ground** – it was mentioned that the grass at the churchyard and Burial Ground was very overgrown and looked as though it hadn't been cut for a while. Queried if

Mr Debbage still cutting it or if he had received different instructions. Clerk confirmed that she would ask Mr Debbage when she delivered his cheque to him.

10 Date and Time of Next Parish Council Meeting:

The next Parish Council Meeting will be held on Wednesday 28th July, 7.00 pm at the Village Hall.

The meeting was closed at 8.05 pm

Any persons wishing to speak at the Public Forum at the beginning of the Meeting, please contact Jessica Jennings, Parish Clerk at pcclerk.halvergate@gmail.com or on 701901

Signed: _____ **Charles Reader, Chairman**

Signed: _____ **Jessica Jennings, Clerk**