**HALVERGATE PARISH COUNCIL**

You are hereby summoned to attend a meeting of Halvergate Parish Council in the Pavilion at the QEII Playing Field Wednesday 13th December 2023 at 6pm

Members of the public and the press are welcome to attend. Should you wish to ask a question or highlight an issue or comment on anything on the agenda please contact the clerk at pcclerk.halvergate@gmail.com

# AGENDA

**The Chair to welcome, members of the public, Borough and County Councillors**

# To receive apologies for absence.

1. **To receive declarations of interest on matters on the agenda.**

# To adjourn the Meeting to allow for:

* 1. **Public Participation Forum**: An opportunity for the public to address the council

10 minutes.

* 1. **County Councillor Report** Lana Hempsall (5 minutes).
	2. **District Councillor Report** Grant Nurden (5minutes).

# To approve the Minutes of the last Parish Council Meeting of 1st November 2023

1. **Clerk report matters to note and arising from previous minutes**

Including:

* 1. Burial ground consecrated areas

# Councillor Reports:

* 1. Drainage Board meeting 7th December (Cllr More)
	2. Burial Ground (Cllr S Hannant)
	3. Proposed location Parish Gateways (Cllrs Williams & Frosdick)
	4. Sam 2 (Cllr Williams)
1. **Items for Discussion:**
	1. Draft Budget 2024-2025
	2. Halvergate Day

# Items for resolution & noting

# Meeting dates 2024

# Monthly payment sheet

* 1. Planning

BA/2023/0434/House Proposal: Installation sliding doors with catslide dormer and Juliet balcony Address: Mill reach Farm Acle New Road Halvergate Applicant: Mr & Mrs Farrell

2023/3437 Location: 1 Chapel Road Halvergate Norfolk NR13 3QA
Proposal: Removal of single-storey rear extension. Proposed two-storey side extension and single-storey rear extension
Applicant: Mr O Carr

2023/8485 Planning enforcement Address:1 Chapel Road Halvergate Use: Metal workshop converted to dwellinghouse without permission.

1. **To consider excluding the public under the Public Bodies (Admissions to Meetings) Act 1960, to exclude the public due to the confidential nature of the item to be discussed.**

Clerk annual review and salary recommendation. (Cllr More)

# Philip Stone (Parish Clerk)

Issued 7.12.2023