**HALVERGATE PARISH COUNCIL**

Minutes of a meeting of Halvergate Parish Council held at the Cricket Pavilion on Wednesday 20th September at 7 pm

Present: Councillors: S Hannant, C Hannant, Williams, Frosdick, More (Vice Chair) James (Chair), Reader, Frosdick

In attendance: Parish Clerk P Stone, District Councillor Nurden

(no members of the public)

**AGENDA**

**The Chair to welcome, members of the public, Borough and County Councillors**

 Cllr James welcomed district Councillor Nurden.

# To receive apologies for absence

No apologies received. Absence of County Councillor Hempsall noted.

1. **To receive declarations of interest on matters on the agenda**

Cllr Reader items: 5 c and 8 (member of the Halvergate Parochial Church Council), dispensation granted by the clerk for Cllr Reader to remain, but not to partake in any debate or vote.

1. **The Meeting was adjourned** to allow for
   1. **Public Participation Forum**: An opportunity for the public to address the council 10 minutes

No members of the public were present

* 1. **County Councillors Report** Lana Hempshall (5 minutes)

No report was received.

* 1. **District Councillors Report** Grant Nurden (5minutes)

Verbal report received relating to:

1. Local by-election.
2. Town & Parish Forum: attended by the clerk and Cllr Williams.
3. Local Council cluster meeting
4. Feedback in respect of recyclable collections: refuse operators will in future when the refuse machine used does not have the capacity apologise or leave a note saying why they are unable to collect batteries.
5. Grant Road Halvergate signs: Confirmed he had been asked to give a witness statement to the police concerning the removal of signs by the clerk, and had taken advice from officers at the District Council on the procedure when dealing with roadside signs confirming the enforcement authority for Branch Road was the Broads Authority and not the District or County Councils.

# To approve the Minutes of the last Parish Council Meeting of 1st August 2023

To amend to read (a climate) Proposed seconded and adopted.

1. **Matters to note arising from previous minutes**

Including:

* 1. **Councillor Training** confirmed dates and cost, evenings of 2nd and 9th November. Cost £180 + VAT.

Noted, clerk to confirm the time, council preference for 6 pm.

* 1. **Allotments** response received from the District Council confirming they are not divesting any land until a disposal policy has been agreed by the current administration, the parish council's interest has been noted.

Noted

* 1. **Graveyard** reply from PCC confirming no formal current tree report is in existence and that appropriate public liability insurance is in existence.

Noted, the clerk confirmed he would check the current council insurance to confirm if an issue occurred in respect of the cemetery trees overhanging the burial ground causing damage or issue to the person that the council have appropriate insurance cover.

* 1. **Burial Ground Bench** replacement burial ground bench provided by Bench UK has been installed (cost and installation covered by clerk donation).

Noted and thanks given by the council to the clerk.

* 1. **Unauthorised Roadway Signs** continue to appear on Branch Road and are being removed by clerk and councillor Williams. Note replies received from County, District Councils and Highways.

Noted, the clerk awaits a formal reply from Broads Authority in respect of enforcement procedures and approval of the Council's draft signage policy.

* 1. **Cost of War Memorial** to note final cost of new war memorial and associated works £200, £35, £60, £2,907.60, £2,907.69, £952.89, £745.20 £96 Total cost

£7,904.29.

Noted.

* 1. **Sam 2** (Cllr Williams)

Verbal report on findings received, Cllr James, to replace batteries, and Williams to liaise with Freethorpe Councillor in respect of format of results for presentation to police.

# Items for Discussion and resolution:

* 1. **Sign Policy** To receive consider and adopt a policy for signs.

The clerk recommended the policy to be considered at a future meeting once a reply was received from Broads Authority. Proposed, seconded and agreed.

# Clerk CILCA training costs

# The clerk asked for this matter to be considered at a future meeting. Proposed seconded and agreed.

* 1. **Village Hall** Public meeting on the future of Village Hall.

Agreed this would take only take place only when the chair is satisfied that all relevant information and advice is in hand.

* 1. **Wild Flower Plots Burial Ground** (Cllr S Hannant).

Proposed, seconded and agreed, the clerk to liaise with Cllr Hannant in respect of size, location and cost.

Cllr Hannant highlighted an issue in respect of recent dog fouling to the burial ground. Clerk to check current legislation to see if an informative public sign can be erected concerning dog fouling. Clerk recommended consideration also to be given to the provision of a bin as a means of disposal.

* 1. **Tree stump Sandhole Corner** (Cllr s Hannant)

Proposed, seconded and agreed clerk to speak to the owner of the stump and ask for his assistance in respect of its removal, on account of its obstruction to the view of road users.

* 1. **Road width Wickhampton Road & Oaklands Close /Tunstall Road** (Cllr S Hannant)

Proposed, seconded and agreed clerk to liaise with District Cllr Nurden and Highways in respect of street sweeping to increase width of Oaklands Close and Wickhampton and Tunstall Roads.

* 1. **Restoration of street furniture** Benches Halvergate & Tunstall cost £80 via Bench UK.

Proposed, seconded, agreed clerk to arrange.

* 1. **Gateway Entrances** (Cllr Williams)

Verbal report received re the benefits, proposed, seconded, agreed clerk to investigate suppliers, cost, funding and process for agreeing on location and to report back to council.

# To agree monthly payment sheet

# In the sum of £1,152, proposed, seconded, agreed. The current account balance was noted as £17,749.90.

1. **To consider excluding the public under the Public Bodies (Admissions to Meetings) Act 1960, to exclude the public due to the confidential nature of the item to be dis-cussed asset matters.**

To receive a report from Cllr James regarding discussions for the release of the re- strictive covenant on the Village Hall from the PCC.

Verbal report received from Cllr James.

To receive details from the clerk concerning valuations for the potential sale of the Village Hall.

Verbal report was received from the clerk confirming one to hand and a further was imminently being undertaken.

Meeting closed 9pm

# Philip Stone (Parish Clerk)