

HALVERGATE PARISH COUNCIL

AGENDA

You are hereby summoned to attend a meeting of Halvergate Parish Council
at the Village Hall Moulton Road Norwich NR13 3PH
on Wednesday 23rd November 2022 at 7pm

Members of the public and the press are welcome to attend. Should you wish to ask a question or highlight an issue or comment on anything on the agenda please contact the clerk at pcclerk.halvergate@gmail.com

AGENDA

The Chair to welcome, members of the public, Borough and County Councillors

1. To receive apologies for absence:

2. To receive declarations of interest on matters on the agenda

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests form. You must declare your interest; you may not participate in discussion or vote on the matter.

- : You have a Personal Interest in a matter to be discussed if it affects:
- : Your well-being or financial position
- : That of your family or close friends
- : That of a club or society in which you have a management role.

In these instances, you must declare a personal interest and may speak on the matter only if members of the public are also allowed to speak at the meeting, however you may not vote in the matter. To record declaration of interest from members in any items to be discussed.

3. To adjourn the Meeting to allow for:

3.1 Public Participation Forum : An opportunity for the public to address the council 10 minutes (if multiple members of the public wish to address the council a maximum of 3 minutes per person)

3.2 County Councillors Report Lana Hempshall

3.3 District Councillors Report Grant Nurden

4. To approve the Minutes of the last Parish Council Meeting of 12th October 2022

4.1 Matters arising from the Minutes

5. Correspondence of Note/ clerk report:

To note national clerk pay award across all salary scales of £1,925 for 35 hours per week applicable pro rata for part time employees payable from 1st April 2022 increase of £37.019 per week /35=£1.058= £ 1.58 per hour.

6. To approve November payments:

Jessica Jennings out going Clerk's Fees 1 /11/2022 -12/11/2022
2 weeks total 16 hours at rate of £11.05 per hour =£176.80 £ 176.80
Back pay due from 1st April at increase of £1.58 per hour,
x 8 hours=£12.64 per week x 32 weeks =£404.48 £ 404.48

Philip Stone (New Parish clerk) Clerks's Fees 13/11/2022- 30/11/2022
21 at £11.05 =£232.05 revised hourly rate of £12.64 x 21 £ 265.44
Halvergate Village Hall Meeting Hire £ 10.00
JG Basey-Fisher (Tree work Churchyard) £2,010.00
Zoom standing order (Now cancelled) £ 7.20

TOTAL PAYMENTS £2,873.92

RECEIPTS

The Townlands Trust payment towards cost of new airman's war memorial £1,000

Parish Partnership NCC 50% contribution towards cost of SAM 2 £1,525

TOTAL RECEIPTS £2,525

Current Bank balance to be confirmed

7. Items for Discussion:

7.1	Draft Budget 2023/24	TO CONFIRM AND APPROVE.
7.2	Precept	To agree and confirm
7.3	Sam 2	To discuss and confirm arrangements for monthly deployment
7.4	Laptop arrangements	To confirm set up of lap top with Windows Microsoft and office equipment arrangements
7.5	Clerk CILCA training	To discuss and consider

8. To receive items for next Agenda and items of interest.

9. To confirm date and time of next Parish Council Meeting.

10. ADMISSION TO MEETINGS - PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 IT IS PROPOSED THAT, BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, THE PUBLIC AND

PRESS LEAVE THE MEETING DURING CONSIDERATION OF THE REMAINING MATTERS

10.1 To receive advice from clerk in respect of war memorial funding.

Philip Stone (Parish Clerk)