

HALVERGATE PARISH COUNCIL

You are summoned to the Halvergate Parish Council on Tuesday 16th August, 2022 at 7.00 pm at the Village Hall.

AGENDA

1. **To consider accepting apologies for absence:**
2. **To record declaration of interest from members in any items to be discussed.**
3. **To adjourn the Meeting to allow public participation:**
 - 3.1 Lana Hemsall, County Councillor's Report
 - 3.2 Grant Nurden, District Councillor's Report
4. **To approve the Minutes of the last Parish Council Meeting**
 - 4.1 Matters arising from the Minutes
 - 4.1.1 Clerk's Report
5. **Correspondence of Note:**

Housing Needs Survey – Saffron Housing to distribute survey to Parish on 9 th September. The survey has been drawn up by a specialist company.	Councillors reviewed draft in advance of meeting and had no issues or amendments.
Community at Heart Awards – Nominations open to put forward inspirational people who make a difference within the Community.	Councillors asked to consider any potential nominees in advance of meeting.

6. **To approve payments:**

Jessica Jennings	Clerk's Fees August	£ 402.87
Halvergate Village Hall	Meeting Hire	£ 10.00
Sean McKnight	SAM2 related Costs	£ 17.99
Mr C. Debbage	Churchyard Grass Cutting	£ 250.00

7. **To consider the following Planning Applications received:**

20221113 Rookery Cottages, 2 Tunstall Road, Halvergate, NR13 3PN
One and two storey side and rear extensions (part replacing existing single storey elements).

8. **Items for Discussion:**

8.1	Highways – Site Visit, 18 th July	To receive feedback from Councillors who attended the site meeting. To confirm and agree next steps on Highways issues raised.
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8.2	Letter to Jerome Mayhew MP	To review draft letter and confirm any amendments, additions etc.
8.3	Airmen's Memorial	To confirm updated quote and agree payment of half the figure to secure the order.
8.3	Trees at Churchyard, Halvergate	To agree on quote.
8.5	Ukrainian Refugees – Application to Grant Fund (Norfolk Community Foundation)	To discuss and agree request received from Host families for Parish Council to apply for a grant on their behalf to assist the refugee families.

9. To receive items for next Agenda and items of interest.

10. Date and time of next Parish Council Meeting.