

HALVERGATE PARISH COUNCIL

Annual General Meeting

Minutes of the Meeting of the Halvergate Parish Council AGM held on Wednesday 5th May 2021, 6.30 pm via Zoom.

Present:	Charles Reader	Chairman
	Robert More	Vice-Chairman
	Carol Hannant	
	Stuart Hannant	
	Tom Carter	
	Carol Simpson	
	Grant Nurden	District Councillor
	Mrs. J. Jennings	Clerk
	Plus 1 Parishioner	

1. To consider apologies for absence:

Michael Mallett

2. Election of Chairman

Charles Reader stepped down as Chairman. Tom Carter proposed Charles Reader for the role of Chairman, seconded by Robert More. All councillors voted in favour. Charles Reader accepted and will sign a declaration of office as Chairman at the earliest opportunity.

3. Election of Vice-Chairman

Charles Reader, as newly elected Chairman, asked for nominations for Vice-Chairman. Charles Reader nominated Robert More, which was seconded by Tom Carter. All councillors voted in favour and Robert More accepted the position.

4. To Receive Declarations of Interest on the Agenda: None

5. To Adjourn the Meeting to allow Public Participation:

Charles Reader adjourned the meeting to allow the following Public Participation:

5.1 Grant Nurden, District Councillor:

- Grant informed the meeting of his new e-mail address which is cllr.grant.nurden@southnorfolkandbroadland.gov.uk and also that the new Website for Broadland & South Norfolk would be going live on the 2nd June. There will be an option to choose which council you would like to interact with on the website.

6. To approve the Minutes of the last Parish Council Meeting:

Resolved to accept the Minutes of April 27th as a true account.

6.1 Matters Arising from the Minutes: None

6.2 Clerk's Report: No Update

7. Correspondence of Note:

- Norfolk County Council Parish Partnership Scheme – confirmation received approving the application for a second SAM2 for the village.

8. Finance:

Balance as at 29.04.21 £13,427.29

Payments:

Payee	Details	Amount
Jessica Jennings	Zoom License Fee	£ 7.20
Zurich Town & Parish	Insurance Renewal	£ 575.41
Jessica Jennings	Clerk's Fees (April/May)	£ 775.80
Total		£ 1,358.41

Receipts:

Broadland D.C. Precept 1st Installment £ 5,914.93

Balance as at 27.05.21 £17,983.81

9. Planning Applications: None

10. Items for Discussion:

10.1 Annual Accounting Return – Annual Governance Statement 2020/21

The Governance Statements on the Accounting Return were read and agreed and will be signed by the Chairman and Responsible Financial Officer / Clerk at the first opportunity.

10.3 Annual Accounting Return – Accounting Statements for 2020/21

The Accounting Statements were read out and will be signed by the Responsible Financial Officer and the Chairman at the first opportunity.

11. To receive items for information:

- Weavers Way Sign at bottom of Squires Road – Charles Reader will put it back in place.
- Scaffolding at Tunstall Church – some children have been seen playing on it.

12. Date and time of next Parish Council Meeting:

Wednesday 16th June 2021 at Halvergate Village Hall.

Meeting Closed at 7.10 pm

Any persons wishing to speak at the Public Forum at the beginning of the Meeting please contact Mrs. Jessica Jennings, Parish Clerk on 01493 701901.

Signed: _____ Charles Reader, Chairman

Signed: _____ Jessica Jennings, Clerk